



KENTUCKY EDUCATIONAL DEVELOPMENT CORPORATION (KEDC)

REGULAR BOARD MEETING

**WEDNESDAY, APRIL 18, 2018 3:00 PM – 5:00 PM
KEDC OFFICE, LEXINGTON**

SUPT. JIM EVANS, CHAIRMAN

BOARD BUSINESS REPORT

1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 13 OF 67 VOTING MEMBERS)

2. ACTIONS BY CONSENT

2.1. APPROVAL OF MINUTES

Recommend approval of the [minutes](#) of the March 14, 2018, regular meeting.

2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER

Recommend approval of the [financial reports](#) for March 2018 and the [Orders of the Treasurer](#) for the period of March 1, 2018 through March 31, 2018.

2.3. 2018-2019 KEDC TENTATIVE BUDGET

Recommend approval of the attached [2018-2019 KEDC Tentative Budget](#).

2.4. PERSONNEL REPORT

Recommend that the Board acknowledge receipt of the Executive Director's Report on Personnel Actions as follows:

- Accepted the resignation of Jessica Spence, Boyd County Adult Education Academic Assistant, effective April 4, 2018.
- Reduced contract days for Margie Bocoock, Carter County Adult Education Instructor, by 10 days.
- Increased contract hours for Sherry Combs, Boyd County Adult Education Instructor, to 40 hours per week effective April 16, 2018 through June 30, 2018.
- Non-Renewal of all Migrant Eastern Region employees with a September 30, 2018 effective date due to the abolishment of the program by the KY Dept. of Education:
 - Cara Doyle
 - Mary Steward
 - Laura Puente
 - Brandi Vanhoose

- Non-renewal of all Adult Education program staff due to 2018-19 Request for Application (RFA) process and projected budget cuts. KEDC will receive conditional notification of successful application by May 25, 2018. Staff will be renewed based on final award and budget.

Employee	WorkSite	Employee	WorkSite
Contessa Love	AE Director (KEDC)	Carol Wilkinson	GED Examiner (Lincoln)
Annie Adams	Boyd	Leeann Branham	Greenup
Sherry Combs	Boyd	Sheri Bray	Greenup
Patricia May	Boyd	Chrissy McCalvin	Greenup
Margaret Bocook	Carter	Debbie Vanbibber	Greenup
Shirley Carroll	Carter	Marion Cooper	Lincoln
Vickie Stacy	Carter	Susan Priddy	Lincoln
Janet Wente	Carter	Melissa Rolph	Lincoln
Angie Burton	Carter JRA	Melissa Slone	Lincoln
Terry Thompson	Carter JRA	Vicki Jude	Martin
James Elam	Elliott	Donnie Osborn	Martin
Desiree Simmons	Elliott	James Ward	Martin
Beverly Tadlock	Elliott	Pamela Branam	Menifee
Sandra Morris	GED Examiner (KEDC)	Tisha Gallaher	Mercer
Sean Tyree	GED Examiner (Mercer)	Kristen Tyler-Wade	Mercer

2.5. COLLECTIVE BIDDING

2.5.1. BID CONTRACT RENEWALS

- Recommend acknowledgement of the Executive Director's approval of a third bid contract renewal for Copy Paper – Bid Reference PV-CP-2015 through April 30, 2019.
 - Petter Business Systems
 - Veritiv Corporation
(River City Industrial Services non-renewed per their request)
- Recommend acknowledgement of the Executive Director's approval of a third bid contract renewal for Bleachers – Bid Reference PV-TS-2015 through April 30, 2019.
- Recommend acknowledgement of the Executive Director's approval of the bid contract renewal for Grounds Maintenance (Grass cutting) – Bid Reference GM-2017 to Crider's Lawn Care.

CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

2.5.2. Recommend acknowledgement of the Executive Director's approval of bid contracts with the following list of vendors from the CLS2017.022 Catalog/Price List/Store Shelf bids opened and made effective on March 6, 2018. We received 10 bids for CLS2017.022, of which 8 were awarded.

Bidder	Status
Albert Oil Company, Inc.	Awarded
Digital Doc of Owensboro	Awarded
Extreme Mobility, Inc.	Awarded
Hord Landscapes	Rejected, did not meet bid specifications
KHI Foods, Inc.	Awarded
Learning Partners, LLC formerly Choate Technology Partners	Awarded
Moore Medical LLC	Rejected, did not meet bid specifications
Richey Athletics	Awarded
Versys	Awarded
Western Kentucky Door and Specialties	Awarded

2.5.3. Recommend acknowledgement of the Executive Director's approval of bid contracts with the following list of vendors from the CLS2017.023 Catalog/Price List/Store Shelf bids opened and made effective on March 20, 2018. We received 20 bids for CLS2017.023, of which 12 were awarded.

Bidder	Status
323Link	Awarded
ADS Security	Rejected, did not meet bid specifications
Burgin Hardware LLC	Awarded
Carter Douglas Company	Rejected, did not meet bid specifications
Diamond Screw Products, Inc.	Awarded
Evans Hardware, Inc.	Rejected, did not meet bid specifications
Hobdy Dye and Read, Inc.	Rejected, did not meet bid specifications
Homecare Products, Inc. dba EZ-ACCESS	Awarded
Hord Landscapes	Awarded
KHI Foods, Inc.	Rejected, did not meet bid specifications
Micro Distributing II, Ltd.	Awarded
Party On Air Xtreme Inflatables, LLC	Rejected, did not meet bid specifications
Playtopia, Inc.	Awarded
Proforma Printing & Marketing Solutions	Awarded
Savealot	Awarded
Studio Barn Photography	Awarded
TEKSwork	Rejected, did not meet bid specifications
Thomason Holdings, Inc. dba Rent and Rave	Awarded
Toshiba Business Solutions	Awarded
Trophy House, The	Rejected, did not meet bid specifications

2.6. CONTRACTS

Recommend acknowledgement of the Executive Director's approval of the following contracts and agreements (contract period is for FY2017-2018 unless otherwise noted):

GENERAL FUND

- 2.6.1. Ameresco, Inc. – Contract Number 5872- GuaranteedEnergySavingsPerformanceContract-Extension – 180 days from March 31, 2018
- 2.6.2. Performance Services, Inc. – Contract Number 5871- GuaranteedEnergySavingsPerformanceContract-Extension – 180 days from March 31, 2018
- 2.6.3. Anna Bruce Kostelnik – CEO Coaching Services - \$4,950.00
- 2.6.4. Atlas Metal Products, Inc. – Contract Number 10100327-PV-TS-2015R3
- 2.6.5. Crider's Lawn Care, LLC – Contract Number GM-2017
- 2.6.6. Crider's Lawn Care, LLC – Contract Number GM-2017R1 (Renewal)
- 2.6.7. Toadvine Enterprises – Contract Number 10100357-PV-TS-2015R3
- 2.6.8. Petter Business Systems – Contract Number 10100348-PV-CP-2015.001R3

SPECIAL EDUCATION

- 2.6.9. University of North Carolina at Chapel Hill – TEACCH Autism Program between June 4th and June 22nd, 2018 - \$5,500.00
- 2.6.10. Motivational Millennial Dr. Blake Brandes – April 20, 2018 - \$2,500.00
- 2.6.11. Kaitlin Goss – Parent Activities for Very Special Arts Kentucky on April 7th, 21st, 28th and May 3rd, 2018 - \$623.40
- 2.6.12. Paul Baker – SLD Eligibility Training Feb-April 2018 - \$1250.00
- 2.6.13. Office of Vocational Rehabilitation – MOA through June 30, 2020 - \$320,000.00

ADULT EDUCATION

- 2.6.14. Commonwealth of Kentucky – KYAE Updated Contract to add Boyd County - \$1,118,872.00

YOUTH CAREER CONNECT

- 2.6.15. YCC grant contracts for project-based student internships (not to exceed \$500.00):
 - Matthew Brown
 - Christopher Callihan
 - Andrew Gentry
 - Kayla James
 - Alexis Vanover
 - Hunter Wilson

3. ANNOUNCEMENTS

3.1. DISCUSSION/ACTION ITEMS FROM EXECUTIVE COMMITTEE MEETING

- 2018-2019 Committee Appointments included in Board folders

3.2. 2018-2019 KEDC MEMBERSHIP FORMS

Membership forms were mailed early this month. For budgeting purposes, please return those to KEDC as soon as possible.

3.3. NO BOARD MEETING IN MAY OR JUNE – Next scheduled meeting is in July in conjunction with KASA!

3.4. SCHEDULE OF KEDC BOARD MEETINGS FOR FY 2018-2019

July 25, 2018 – In conjunction with KASA

September 19-20, 2018

October 17-18, 2018

November 14-15, 2018

January 16-17, 2019

February 20-21, 2019

March – TBD (in conjunction with KHSAA Boys' Basketball Tourney)

April 17-18, 2019

NO MEETINGS IN MAY, JUNE, AUGUST, or DECEMBER